

MINUTES

South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists

Special Called Meeting
July 16, 2025 – 4:00 p.m.
Via Virtual Video/Teleconference

Board Members Present

Dr. Markesha Miller, Vice-Chair
Kelly Bollinger
Patrice Felder
Arvilla Ann Kirven
Dr. Sandra Manning

Absent Members

Dr. Jennifer C. L. Jordan, Chairperson
Robert B. Carter
Dr. James W. Pruett
Nikita M. Smith

Staff Members Present

Mary League, Advice Counsel
Pam Dunkin, Board Executive
Shaun Strother, Program Coordinator

Other

Creel Court Reporter

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, South Carolina was posted on the Board website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as present. All votes referenced herein were unanimous unless otherwise indicated.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Meeting Called to Order

Dr. Miller, Vice-Chair, called the meeting to order at 4:00 p.m. in Dr. Jordan's absence.

Approval of the Agenda

MOTION

On the motion of Dr. Manning, seconded by Ms. Felder, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members

MOTION

On the motion of Mrs. Kirven, seconded by Dr. Manning, the board voted unanimously to approve the absences of the following Board Members: Dr. Jennifer C. L. Jordan, Robert B. Carter, Dr. James W. Pruett and Nikita M. Smith. The motion passed.

Vote on Juris Prudence Exam Committee Members: Dr. Jordan

Dr. Miller, Vice-Chair, addressed the :Board.

MOTION

On the motion of Ms. Felder, seconded by Dr. Manning, the board voted unanimously to approve the following Board Members to serve on the Juris Prudence Exam Committee: Dr. Jennifer Jordan, Dr. Sandra Manning, Robert B. Carter, Arvilla Ann Kirven, and Kelly Bollinger. The motion passed.

Discussion and Vote: Board Member Travel

- The 2025 Lowcountry Mental Health Conference:
July 30, 2025 to August 1, 2025, Charleston, South Carolina

MOTION

On the motion of Mrs. Kirven, seconded by Ms. Felder, the board voted unanimously to approve two (2) board members and one (1) staff member to attend the 2025 Lowcountry Mental Health Conference. The motion passed.

The Board discussed Kelly Bollinger attending the 2025 Lowcountry Mental Health Conference virtually and Dr. Jordan attending for one (1) day.

- 2025 South Carolina Association of School Psychologists
(SCASP) Fall Conference:
October 15-17, 2025, Florence, South Carolina

MOTION

On the motion of Ms. Felder, seconded by Mrs. Kirven, the board voted unanimously to approve two (2) board members and one (1) staff member to attend the 2025 South Carolina Association of School Psychologists Fall Conference. The motion passed.

The Board discussed Dr. Manning attending the 2025 Lowcountry Mental Health Conference.

The Board discussed and confirmed that a motion was made for two (2) board members and one (1) staff member to attend the 2025 NAADAC Conference. Mrs. Kirven and Ms. Bollinger will attend.

Adjournment

MOTION

On the motion of Mrs. Kirven, seconded by Ms. Felder, the board voted unanimously to adjourn the meeting at 4:10 p.m. The motion passed.